

Northwestern Michigan Fair

Board of Directors Meeting

July 27, 2023

1. **Call to Order:** Meeting called to order by Joe Hubbell at 7:04 pm.
2. **Pledge of Allegiance:** Led by Karen Zenner
3. **Roll Call:** By Tom Looks
 - a. **Board Members Present:** Joe Hubbell, Sonya Youker, Al Henning, Erika Sprenger, Milt Lewis, Cody Foster, Carolyne Woodhams, Clarissa Johnston, Mike Barley, Karen Zenner, Tom Looks, Frank Guerin, Tammara Sanchez, Jill Duell
 - b. **Board Members Absent:** None
 - c. **Visitors Present:** Kelly Saxton, Kelsey Saxton, Nicki Brown, Amanda Wilkins, Keri Bancroft, Carley Bancroft, MaryLynn Robertson, Ben Walker, Kathy Easter
4. **Review Agenda**
 - a. **Motion 7.27.23.1:** A. Henning/M. Barley made a motion to approve July 27, 2023 Agenda. **Motion Passed.**
5. **Correspondence:** Joe shared buyer's letter from Eddie Walter. Kelsey Saxton presented her buyer's letter. Tom shared a Save the Date from Madelynne Johns.
6. **President's Report:** 9 days until fair. Next week is the work bee meeting.
7. **Treasurer's Report:** Tammara shared the check register from July 15 to present.
8. **Presentation & Approval of Meeting Minutes:**
 - a. **Motion 7.27.23.2:** C. Woodhams/J. Duell made a motion to approve minutes from July 20, 2023 meeting as written. **Motion Passed.**
9. **Public Comment:**
 - a. No Public Comment
10. **New Business:**
 - a. No new business.
11. **4H Livestock Council:**
 - a. Keri Bancroft: Shared a species chair & superintendent contact list. Last work bee was last night. There a lot of flowers left that can be used wherever needed. The scales have been certified and we have certificates for them.
12. **Unfinished Business:**
 - a. Joe – The tower is completely assembled with assistance from Elmer's. GT Pallet will have the sawdust we need by the 3rd.
13. **Committee Reports:**
 - a. Advertising – Two radio interviews yesterday. Everyone seems to like the commercial.
 - b. Animal Health & Wellness – All good.
 - c. Animal Superintendents – All Good.
 - d. Bingo – Good.
 - e. Buildings & Grounds – Copulas are here for the poultry barn, they will be up before fair.
 - f. Campground – It is empty.
 - g. Concessions – Good
 - h. Entertainment – Brian was out last Saturday and has the track started.
 - i. Fair Camping – Good. We have one family that is unable to come to fair and would like to see if it is possible to get a refund for camping.
 - j. Fair Week Free Entertainment – All set.

- k. Golf Cart Enforcement – Going well.
- l. Ice – Tried to contact John with Chillin Ice and had to leave a voicemail. Have not heard back from him yet. Same as previous years.
- m. Information Tent and Volunteers – There are 5 days that the BASA group is going to volunteer from. Nighttime coverage is needed. Friday and Saturday coverage is needed all day.
- n. Kids’ & Special Kids’ Day – All Good. 5 bikes are here. Pit Spitter’s guy will be here from 11pm-12pm.
- o. Memorial Wall – 2 name plates arrived, Amanda did an awesome job planting flowers.
- p. Merchandising – Merchandise has arrived. Erika shared a sample of the sweatshirts.
- q. Museum/Historical – All good.
- r. Non-Animal Superintendents – Still looking for volunteers to do crafts in the barn. Will need some assistance setting up the barn after Elmer’s moves out. Other than that, all good.
- s. Pancake Breakfast – All of the food is on the grounds. The griddle is also here.
- t. Parking – BMX is not going to have any events so we can use that area for parking
- u. Passes & Registrations – The ADULT weekly passes that will be in and out, we will need to get wrist bands from Sonya so they can go into other gates. The pass will be marked in the computer as already used.
- v. Queens: Last night the candidates met. It is going to be a great year.
- w. Rentals & Contracts – All good. Erika shared information regarding golf cart shuttles. Personal golf carts will not be allowed to go into the main parking lot. Only the back parking lot.
- x. Ribbons – Ribbons are getting straightened out but are not ready yet.
- y. Safety & Security – All good.
- z. Social networking – Had a scammer that got on our Facebook and was sending out messages to people. We will be hiding the rocks again this year.
- aa. Sponsorship – While at WTCM, Keith was inquiring about purchasing road signs. He wrote a check for \$1000. Diapers were donated from King’s Court. Bish’s is sponsoring campers.
- bb. Technology – Waiting on equipment, it is due to arrive August 2nd.
- cc. Tickets & Gates – Going good.
- dd. Veterans Memorial – Grand Traverse Show Chorus is coming out to sing.
- ee. Website – Sponsors page was shared. Please provide Milt with any missing because that page is what is going to be on the board.

14. Adjournment:

- a. **Motion 7.27.23.3:** C. Foster/ C. Woodhams made motion to adjourn at 7:41pm. **Motion passed.**